



Ricoh Network Support Options

In our effort to support the various and on-going print-related networking and scanning requirements associated with your MFP devices, Ricoh offers <u>three specific levels of support</u> beyond the initial set-up and installation of your Ricoh equipment.



Do-It-Yourself

For you DIY enthusiasts, Ricoh provides you set technical reference guides to assist you with print driver installation, scan to folder set-up and more. You can find these on our TUPSS site:

https://xnet.ricoh-usa.com/en/ups-stores

- · Do-it-yourself technical guides
- Print Driver Installation, Scan to Folder Set-up & Use
 - Black & White Device Set-up
 - Color Device Set-up
- No Charge Online Support



Ricoh Technology Support Service Center

If you require assistance with the DIY instructions for any Windows or any other platform, please contact the Ricoh Technology Services Support Center. Our team will offer phone support at no charge.

- Technical Support Service Center
- Phone Support
- Print Driver Installation, Scan to Folder Set-up & Use, Fiery Set-up basic networking questions
- MFP (800) 333-2679 Option 2, then 1, then 1
- Production (800) 333-2679 Option 4
- No Charge Phone Support



Ricoh On-site Technical Support

Hardware repairs are included in maintenance agreement. However, if on-site technical/network support is needed or requested, you may contact Ricoh Technology Services Support Center and they will dispatch assistance. You may also submit a service request online by going to our service portal www.my.ricoh-usa.com

- Ricoh on-site network technical support
- Print Driver Installation, Scan to Folder Set-up & Use, Fiery Set-up and other complex print related network activities
- (888) 456-6457 Option 2 or request through www.my.ricoh-usa.com
- Chargeable On Site Support

Product Type Black & White Color Special TUPSS Contract Pricing - Hourly Rate

\$125 per hour \$31.25 per additional 1/4 hour \$125 per hour \$31.25 per additional 1/4 hour

Rates are for regular business hours 8am-5pm, Monday – Friday, excluding holidays. A travel surcharge will be applied for service requests outside of regular service area. Applicable taxes and a minimum of one-hour billing plus trip charge will apply. Network support services are for technical services required beyond your initial device set-up and network installation and are all chargeable events when deployment of on-site technical support is requested.

