

Company Name:

Address:

City, State Zip:

UPS Store #:

Owner/Manager:

Key Operator 1:

Email:

Phone:

Key Operator 2:

Email:

Engine Type:

Serial Number:

Fiery Type:

Serial Number:

Standard Key Operator Training

Completed
Yes N/A

Introduction & Overview:

- Print Engine User Guides Onsite
- Machine Overview
- Power Up / Down Sequence
- Intro to Fiery Controller Interface
- Fiery User Documentation Onsite

Command Workstation:

- CWS Navigation & Overview
- Importing Jobs in CWS
- Registering Paper into Trays
- Device Center Overview
- Create and Manage Color Calibration
- Job Properties/Job Ticket Overview
- Job Log, Job Mgmt, Clear Server
- Archiving Print Jobs

Color Printing & Color Management:

- Color Calibration Workflow Setup
- Color Management UI Overview
- Color Profiles (Output & Source)
- Spot Color Workflows
- Color Substitution Workflow
- Maintenance Calibration ES-2000
- Maintenance Calibration ColorCal

Miscellaneous:

- Shut Down System & Restart
- Service Sticker Placed on Machine
- Service Call Procedure Explained

Document Composition:

- Booklets
- Envelopes
- Merging Files
- Tab Workflow
- Print Driver Workflow

Advanced Training & Tutorials

Completed
Yes N/A

Optional Application Software:

- Acrobat Installed
- Graphic Arts Premium Enabled
- Impose License Enabled
- Compose License Enabled
- Color Profiler Suite Installed

Imposition:

- Impose Booklets
- Impose Business Cards
- Impose Calendar Booklet
- Impose with User Defined Workflow

Graphic Arts / Color Management:

- Image Enhance Visual Editor
- Manage Spot Colors w/Profiles
- Optimize Color Quality

Variable Data Printing:

- Using Enhanced Freeform

EFI Color Profiler Suite v4:

- Create Monitor Profiles
- Create Printer Profiles
- Print to an Industry Standard
- Simulate Color of another device

Graphic Arts Premium/Productivity Pkg:

- Merge Multiple JPEG files
- Preflight / Postflight
- Control Bar
- Trapping - Progressives
- Fiery ImageViewer Overview

Additional Items Covered Not Listed:

-
-
-
-
-

Additional Customer Resources

Resource	Contact	Notes
Ricoh USA Website	http://www.ricoh-usa.com/support	Documentation/Drivers
EFI How To Site	http://w3.efi.com/Fiery/Products/CWS5/Demos/How-To/Guides	Training Tutorial Downloads
Technical Support Solutions Center	(888) 424 - 1573 (option 1 & option 3)	Placing Service Calls & Help Desk Support
Fiery User Manuals	https://services.efi.com/support/vfigs/7895638634/	Documentation Download Site
Fiery elearning	http://w3.efi.com/services/fiery-educational-services/fiery-elearning	Additional Fiery-based Training

Training Checklist Workflow

This form identifies the various components covered in a Fiery-based customer training. Although some of these items on the form may not apply to your model or configuration, the form is designed to work with various models and options within the UPS program.

The PPSE customer training will consist of three (3) hours onsite to cover the Fiery components listed on the form. Which specific items are covered, will be determined by equipment configuration, customer experience, and typical workflows for that location. How many items covered will vary, based on how much time will be allocated to each respective topic.

The form is completed interactively, saved and uploaded OR printed on paper, completed, scanned and uploaded. In either case, the final PDF should be named SERIAL NUMBER.PDF to upload. A customer signature is required to acknowledge the completion of the training.

Notes / follow up items:

Date:

Total Training Hours:

PPSE:

Signed By:

Customer:

Signed By: